



Volunteer Role Title: Conversation Group Facilitators
Program Area: Connecting Newcomers Reading and Conversation Circles

We are currently seeking volunteer conversation group facilitators to lead (or co-lead) English-practice groups for newcomer immigrants and refugees looking to gain English language skills. As a facilitator, you will also help to enhance the participants understanding of Canadian culture and the local community, while helping them gain a sense of belonging.

Duties / Responsibilities:

- Work with the program coordinator to design language-practice classes / units that are creative, educational and enjoyable, keeping in mind the students' English level and goals
- Direct group activities and facilitate group conversation
- Maintain professionalism and adhere to the code of conduct
- Keep track of attendance
- Complete volunteer training: volunteers will be expected to complete 1 -2 hours of online, general training (reading comprehension), 1 hour of observation in a LINC/ESL class for better understanding of the ESL language levels (arranged by the coordinator), co-facilitate 1 (or more) conversation group(s), and attend intercultural training Level 1 (through C.A.R.E.)

Skills / Qualifications:

- Skilled in communicating with varied audiences of cultural diversity
- Strong group facilitation skills
- Organizational, data management and computer skills
- Awareness of cross-cultural issues and immigration-related stress
- Punctual, reliable, friendly, easy to converse with, teaching experience preferable

Time Commitment: Once a week for 3 months. Flexible daytime and/or evenings or Saturdays.

This is a great opportunity to meet new people, gain/practice valuable teaching skills, converse on topics of interest, learn about immigrants and refugees, build networks and gain experience for your resume! Reference letters provided after 20 hours of volunteer service.

This position requires a Vulnerable Sector criminal record check. Letters for RCMP provided by the Volunteer Program Coordinator.

Contact Information:

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Volunteer Program Coordinator

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